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**Preparing for a Visit with Santa**

\*\*Dear Parents,\*\*

Thank you for inviting Santa Claus to your home! To make the most of my visit and ensure everything goes smoothly, please review and follow these guidelines:

**\*\*Arrival and Preparation:\*\***

- **\*\*Arrival Time:\*\*** Please ensure everyone is ready and settled at least 15 minutes before Santa’s scheduled visit.

- **\*\*Parking:\*\*** If there is a specific place where Santa should park, please provide clear instructions or reserve a spot close to the entrance.

**\*\*Setting the Scene:\*\***

- **\*\*Seating Area:\*\*** Set up a comfortable and festive seating area for Santa. A sturdy chair that’s easy to get in and out of is ideal.
**\*\*Lighting:\*\*** Ensure the area is well-lit for photos and video, but avoid harsh lights that may cause glare.
**\*\*Decorations:\*\*** Feel free to add some holiday decorations to enhance the festive atmosphere!

**\*\* Managing the Visit:\*\***

**\*\*Gift Organization:\*\*** If Santa will be handing out gifts, please clearly label them with each child’s name and place them in a designated area near Santa’s seat.
**\*\*Child Supervision:\*\*** Ensure children are supervised and ready for their turn to meet Santa. Encourage them to wait patiently and calmly.
**\*\*Special Requests:\*\*** Inform Santa in advance of any special instructions or requests to avoid last-minute surprises.

**\*\*Photos and Videos:\*\***

**\*\*Designated Photographer:\*\*** Assign a designated person to take photos and videos to keep the process quick and organized. Limit posed shots to ensure everyone gets a turn.
**\*\*Group Photos:\*\*** If you would like group photos, plan them in advance to ensure everyone is ready when it’s their turn.

**\*\*Interaction with Santa:\*\***

**\*\*Brief Introductions:\*\*** Keep introductions brief so Santa can spend more quality time with each child.
**\*\*Questions and Wish Lists:\*\*** Encourage children to prepare brief questions or wish lists for Santa to keep the conversation moving smoothly.
**\*\*Behavior:\*\*** Remind children to be on their best behavior and follow any instructions Santa may give.

**\*\*Safety and Comfort:\*\***
**\*\*Safety Measures:\*\*** Ensure the area is safe and free of obstacles that might cause tripping or accidents.
**\*\*Comfort:\*\*** Offer Santa a drink of water or keep room temperature lower since his suit does keep him very warm.

**\*\*Farewell and Gratitude:\*\***

**\*\*Goodbyes:\*\*** Encourage children to thank Santa and say their goodbyes promptly to ensure a smooth departure.
**\*\*Feedback:\*\*** Feel free to provide feedback on the visit to help improve future performances.

I look forward to bringing some holiday magic to your home. Thank you for helping make this visit memorable and special!

Warm wishes
Santa Matt 🎅

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I hope these instructions help make your Santa visit seamless and magical! 🎅